

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2020**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 12/17/2020

Time: 8:00AM – 10:44AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others present by teleconference: John Willey, Kim Foreman, Tracy Overmyer, Michael McCullough, Sheriff Hilton

Others Present:

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	*** Commissioner Miller was at the EDC meeting first thing in the morning.	Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 12/8/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman did not attend the contractors meeting for Better Buildings but he did review items with Ron. Things are still going well. The new siding is being put on the buildings on Fifth Street. The store front glass was delayed but that should be in soon. The windows are all in on the inside of the new Facility Management building. The bids were open for the Commissioners roof on Tuesday. The Commissioners will award the bid next week.	Russ Zimmerman		
	Commissioner Zimmerman attended Soil and Water meeting last Thursday. One of the new board members attended. They have a staff member retiring this year. The Board would like to request additional funding from the Commissioners. They have several programs and they need to have additional staff to help with these programs. The Soil and Water Board needs to present their budget request like any other department in general fund during budget preparation time each year.	Russ Zimmerman		

	Commissioner Zimmerman was unable to attend the FCFC executive committee meeting.	Russ Zimmerman		
	GLCAP does not meet in December	Scott Miller		
	Commissioner Miller attended the Clydescope meeting last Thursday. Clydescope hopes to gain financially what they lost in 2020 in 2021. They are still meeting in person. They reviewed typical reports.	Scott Miller		
	Commissioner Miller attended the EDC meeting this morning. There was a lot covered at the meeting. They received grant funding from United Way this year. They received funding from AEP this year too. They are looking at new CMR software. Their pledges are coming in and they feel they can maintain what has been pledged. They were not able to reach out to as many people as they hoped this year since most were phone contacts and couldn't be done in person. They are working on ways to attract businesses to the area. They are trying to brand the community to help with this. The new CEO for Fremont Federal Credit Union was introduced. The Chamber is doing a Community Drive Through at the Fairgrounds for the Community Lights for Christmas on Monday 12/21/2020. Fremont is doing a housing study and they are working on the DORA. Commissioner Miller update the group on this office noting the office is open by appointment and talked about the Better Building Projects and the Building Code Department. Terra thanked the County for helping with their mandatory testing.	Scott Miller		
<b>Commissioners and Administrator Discussion</b>	The Commissioners discussed the bid opening for the Commissioners roof. Poggemeyer Design Group had sent their recommendation from the bids submitted. The Commissioners will award the bid next Tuesday.	Kay E Reiter Russ Zimmerman Scott Miller		
	Sleepy Hollow alcohol license renewal was received. There were no concerns regarding the renewal.	Theresa Garcia		
	Bid opening for Phase III of the Better Building Projects for the Commissioners roof was done on Tuesday afternoon. Commissioner Reiter turned the bid opening over to Tom Stuckey of Poggemeyer design group. Five bids were presented. Commissioner Miller made a motion to tabulate the bids and award them at a later date.	Kay E Reiter Scott Miller		Motion: Move to tabulate bids and award at a later date Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)

<p><b>* Then /Now Documents</b></p>	<p>One certificate was presented by the Board of DD. PO was closed prior to receiving the invoice. One invoice makes up this certificate. Fremont City Schools - \$2,342.50</p> <p>Two certificates were presented by the Board of Elections. PO's were not obtained during election week. Two invoices make up these certificates. Thomas Younker - \$ 50.03 Peg Rettig - \$46.98</p> <p>One certificate was presented by DJFS. Fiscal was not aware that these signs were being ordered. One invoice makes up this order. \$24.00</p>	<p>Board of DD</p> <p>Board of Elections</p> <p>DJFS</p>	<p>\$2,342.50</p> <p>\$50.03 \$46.98</p> <p>\$24.00</p>	<p>Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 2 (Miller absent)</p>
<p><b>* Personnel</b></p>	<p>December Health Insurance transfer was signed and sick leave conversion form for Sandy Yohe was signed.</p>	<p>CEBCO</p>	<p>\$337,497.35</p>	
<p><b>* Travel Requests</b></p>	<p>None</p>			
	<p>*** Commissioner Miller joined session at 9:12am</p>			
<p><b>Regional Planning</b></p>	<p><b>John Willey Regional Planning.</b> John joined by teleconference for his regular meeting. John is helping Gibsonburg with the grant program for Rodriguez Street. He feels it is worth the time to try to get the application in for this year and if it is not approved they have a good start for next year. He is seeing a pickup in lot splits. This year he probably has about 80 to 100 for 2020. The pandemic does not seem to have had an effect on this. Census numbers should be in early next year. Commissioner Reiter asked what happened with the minutes for the last board meeting. John state he did not have them typed up for the meeting. John had a ZOOM meeting for the Ballville Township Zoning Board. There were questions on restriping parking lots and if the spaces were changed was it a zoning issue. He has some lot splits coming up for approval.</p>	<p>John Willey - Director</p>		
<p><b>Investment Advisory Committee</b></p>	<p>Kim Foreman, Tracy Overmyer and Michael McCullough joined by teleconference for the Investment Advisory Committee meeting. Mike presented slides to review the county investment report. Annual income is down because the current yield is down. It will bounce back but probably not until end of next year. He reviewed the rest of the report with the committee.</p>	<p>Kim Foreman – Treasurer Tracy Overmyer – Clerk of Courts Michael McCullough – UBS Representative</p>		

* Resolutions	2020 - 413 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY SANITARY ENGINEER FOR 2021	Sanitary Engineer	\$200.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 414 AUTHORIZING THE SANDUSKY COUNTY AUDITOR TO ALLOCATE FUNDS TO THE VILLAGE OF GIBSONBURG FROM THE COUNTY MOTOR VEHICLE LICENSE TAX FUND	Village of Gibsonburg	\$25,646.13	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 415 APPROVING FUND TRANSFER FROM TITLES TRANSFER LINE (\$450,000.0) TO GENERAL FUND PER ORC 325.33	General Fund and Titles	\$450,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 416 APPROVING SUPPLEMENTAL APPROPRIATION TO JJC BOND FUND DEBT SERVICE (\$70.00) FOR DECEMBER INVOICE	JJC Debt Fund	\$70.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 417 PURSUANT TO SECTION 5705.03 OF THE REVISED CODE REQUESTING THE SANDUSKY COUNTY AUDITOR TO CERTIFY TO THE BOARD OF COUNTY COMMISSIONERS THE CURRENT TAX VALUATION OF SANDUSKY COUNTY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A REPLACEMENT OF TWO (2) MILL TAX LEVY FOR THE ONGOING OPERATING EXPENSES OF THE SANDUSKY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES	Board of DD		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 418 APPROVE AND ADOPT THE GREATER OHIO WORKFORCE BOARD, INC. (FORMALLY AREA 7) PY20/21 SUB-GRANT AGREEMENT AMENDMENT BETWEEN SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE GREATER OHIO WORKFORCE BOARD, INC. AND THE GREATER OHIO WORKFORCE BOARD, INC. CHIEF ELECTED OFFICIALS CONSORTIUM	DJFS		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 419 UPDATING ADDITIONAL KENNEL TAG FEES FOR THE SANDUSKY COUNTY DOG KENNEL FOR VOLUNTARY MICROCHIPPING AT ADOPTION	Dog Kennel		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

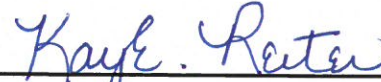


	2020 - 420 FIXING DATE & TIME OF HEARING ON PETITION 2020-01 FOR ANNEXATION TO THE CITY OF BELLEVUE, OHIO, BY STEVE AND ROBIN ROTH, PETITIONERS; DESIGNATING BRYAN C. RANNIIGAN, ESQ., AS AGENT FOR THE PETITIONERS; ALL PARCELS LOCATED IN YORK TOWNSHIP, SANDUSKY COUNTY, OHIO	Annexation - Roth		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 421 APPROVING APPROPRIATION TRANSFERS FROM WAGES TO BENEFITS (\$30,000.00) FOR YEAR END BALANCE	JJC	\$30,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 422 RESCINDING RESOLUTIONS 2020 - 332 APPROVING APPROPRIATION TRANSFER FOR DRUG TASK FORCE FROM CONTRACT SERVICES TO OTHER AGENCY FOR END OF YEAR EXPENSES	Drug Task Force		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 423 APPROVING APPROPRIATION TRANSFERS FOR DECEMBER MANDATED SHARE (\$16,341.58) AND NOVEMBER PLACEMENT COSTS (\$52,020.44)	DJFS	\$16,341.58 \$52,020.44	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 424 APPROVING SUPPLEMENTAL APPROPRIATION (\$311,388.79) AND REDUCTIONS (\$143,970.10) TO CORONAVIRUS FUND FOR END OF GRANT EXPENSES AND CLOSING	Coronavirus Fund	\$311,388.79 -\$143,970.10	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 425 APPROVING APPROPRIATION TRANSFER FOR COMMUNITY WORK PROGRAM FROM WAGES (\$3,000.00) AND BENEFITS (\$4,000.00) TO TRANSFER ACCOUNT FOR TRANSFER PAYOFF AND SUPPLIES FOR CONTRACT SERVICES (\$1,500.00) FOR EQUIPMENT REPAIR	CWP	\$3,000.00 \$4,000.00 \$1,500.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 426 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTY COURT GRANT FUND FOR REMAINING BALANCE OF GRANT TO SUPPLIES (\$48.04)	County Court	\$48.04	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 427 APPROVING SUPPLEMENTAL APPROPRIATION TO EMA/911 UTILITIES (\$2,400.00) FOR HAZMAT BUILDING	EMA/911	\$2,400.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

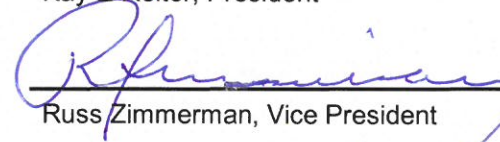
	2020 - 428 APPROVING SUPPLEMENTAL APPROPRIATION TO SOIL AND WATER WAGES (\$8,000.00) FOR END OF YEAR PAYROLL	Soil and Water	\$8,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 429 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTYWIDE CONTRACT SERVICES (\$14,900.00) FOR CYBER SECURITY INVOICE PAYMENT; SUPPLEMENTAL TO COMMISSIONERS TRANSFER (\$31,100.035) AND APPROPRIATION FOR TRANSFER FOR DRAINAGE ENGINEER (\$30,000.00) AND SICK LEAVE FUND WAGES (\$953.10) AND BENEFITS (\$147.25) FOR SICK LEAVE PAYOUT	Various	\$14,900.00 \$31,100.035 \$30,000.00 \$953.10 \$147.25	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 430 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD FROM OTHER AGENCIES TO CONTRACT SERVICES (\$25,000.00) FOR SUPPORTED LIVING ISOLATION EXPENSES	Board of DD	\$25,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 431 AUTHORIZING PARTICIPATION IN A SUBLEASE-PURCHASE ARRANGEMENT WITH THE OHIO SECRETARY OF STATE FOR THE PURPOSE OF ACQUIRING AND IMPLEMENTING VOTING MACHINES AND EQUIPMENT AND FINANCING CERTAIN COSTS THEREOF, A SUBLEASE-PURCHASE AGREEMENT EVIDENCING SUCH ARRANGEMENT, AND MATTERS RELATED THERETO.	Board of Elections		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 432 APPROVING APPROPRIATION TRANSFER FOR AUDITOR FROM CONTRACT SERVICES TO SUPPLIES (\$2,500.00) FOR YEAR END PURCHASES	Auditor	\$2,500.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
<b>Sheriff</b>	<b>Chris Hilton – Sheriff.</b> Sheriff Hilton joined by teleconference for his regular meeting with the Commissioners. They have had an outbreak of Covid among staff. The inmates have all been in good health. It has put them in a pinch with staffing but they have been able to cover everything in house. He did have other County Sheriff's that were willing to send help if needed. Commissioner Zimmerman asked if he has heard anything on vaccinations for law enforcement. Sheriff has not heard of any dates. Sheriff and Chief	Chris Hilton - Sheriff		

	Hastings were prepared to do road patrol if necessary. Population is really down right now in the jail so he is thankful for that.			
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – Sheriff Hilton.			
<b>* Adjournment (10:44am)</b>	With business completed for the day the meeting was adjourned.			<b>* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</b>

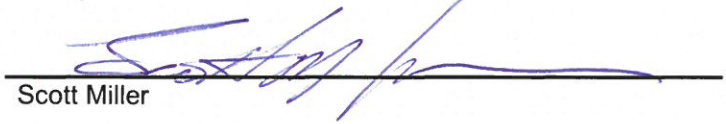
**Signature of:**



Kay E Reiter, President



Russ Zimmerman, Vice President



Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio